

From: Bertie Watkins [mailto:]

Sent: Tuesday, September 22, 2020 5:20 PM

To: Mills, Dorcas

Subject: Re: FW: Licence application for music entertainment under Arches 45-51, Wardens Grove, SE1 0HT

Hi Dorcas,

Thank you for your comments.

As discussed we are happy for the condition of 42dB (L90 Max - 1meter) sound limit to be conditioned on the licence.

Thank you.

Hope you're well.

Best wishes,

Bertie

LICENSING

From: Bertie Watkins []
Sent: Wednesday, September 23, 2020 9:12 PM
To: Tear, Jayne
Cc: Mills, Dorcas
Subject: Re: REPRESENTATION RE ONE NIGHT RECORDS

Dear Jayne,

Thank you so much for your email and phone call. Sorry for missing you and thank you for working on annual leave!

That's absolutely fine. We are more than happy for those conditions to be added to the licence.

Thanks for your consideration.

Hope you're well.

Best wishes,

Bertie

From: Tear, Jayne
Sent: Wednesday, September 23, 2020 6:54 PM
To: 'Bertie Watkins'
Cc: Mills, Dorcas
Subject: RE: REPRESENTATION RE ONE NIGHT RECORDS
Importance: High

Dear Bertie,

With reference to the representation submitted by me as responsible authority for licensing.

Thank you for your response and for providing your dispersal policy and accommodation limit.

Can you confirm that you agree to the following conditions to be added to your operating schedule:

- The written dispersal policy shall be kept at the premises with the licence and made available for inspection by authorised council officers or the police, all relevant staff shall be trained in the implementation of the policy.
- The accommodation limit for the premises shall not exceed 500 persons (including staff)
- The premises shall be run in accordance with the Event Safety and Management Plan dated 12/08/2020.
- That the sale of alcohol is restricted only to audiences and participants of the musical/theatrical performances.

If you can confirm that you agree we to all of the above I will be in a position to withdraw my representation,

With kindest regards

Jayne

Jayne Tear - Principal Licensing Officer – As Responsible Authority for Licensing

Southwark Council | Licensing Unit

160 Tooley Street | London | SE1 2QH

Direct line 020 7525 0396 | Fax 020 7525 5735 | Call Centre 020 7525 2000

From: Bertie Watkins
Sent: Thursday, September 10, 2020 11:24 AM
To: Tear, Jayne

Cc: Regen, Licensing; Mills, Dorcas

Subject: Re: REPRESENTATION RE ONE NIGHT RECORDS

Dear Jayne and Dorcas,

Thank you very much for your representation.

We agree and are willing for the dispersal policy and event safety management plan to be conditioned on the licence. I have attached our dispersal policy for your consideration.

We currently have the maximum capacity at 500 people (including staff) which we are also more than happy to be conditioned.

Thanks again.

Hope you're well.

Best wishes,

Bertie

From:]

Sent: Tuesday, September 22, 2020 7:44 PM

To: Mills, Dorcas

Cc: Bertie Watkins

Subject: Re: FW: Notification of Hearing, Licensing Sub Committee, 8 Oct 2020) - One Night Records, Arch 45 Wardens Grove, London SE1 0HT

I have now digested your invitation letter to this hearing, and its attachments. In it you ask to be advised if a reconciliation of views is likely to be possible. I believe that to be the case.

Rosler Residents will withdraw their objection to this licence if the following three conditions can be met and attached as conditions to the licence:

1. A sound limit of 42dB at a distance of 1m from the NE corner of the Rosler Building. We are not sound engineers, and do not know precisely how this condition should be expressed, particularly given the transient sounds of passing trains. Is the applicant's suggestion of L90 Max 1m meaningful?
2. There must be a system of monitoring and recording the sound at 1m from the NE corner of Rosler throughout performances, to be accessible to Southwark as evidence of the actual sound levels.
3. Deliveries through Arch 51 (under Rosler Building) shall be limited to one per week, on a weekday between 1000 and 1700 hours.

I believe that the applicant is agreeable to these conditions, so I am copying to him for his confirmation. In which case, the objection from the Rosler Residents' Association will be withdrawn.

Kind regards,

Secretary
Rosler Residents' Association

HEALTH &SAFETY

From: Farrington, Ian
Sent: Wednesday, September 23, 2020 11:14 AM
To: Bertie Watkins
Cc: Mills, Dorcas; Regen, Licensing
Subject: Re: Representation of Premises Licence at 45 Wardens Grove, SE1 0HT

Dear Mr Watkins,

Thank you for your response, unfortunately there is insufficient details in your responses to enable me to withdraw my representation.

I have informed your licensing officer of this today.

Yours sincerely,

Ian Farrington
Principal Environmental Health Officer
Southwark Council
Environmental Health & Trading Standards
160 Tooley Street, Southwark, London SE1 2QH
Office 0207 525 0227
Mobile 07958 745789

From: Bertie Watkins
Sent: Tuesday, September 22, 2020 10:49 AM
To: Farrington, Ian
Cc: Mills, Dorcas
Subject: Re: Representation of Premises Licence at 45 Wardens Grove, SE1 0HT

Dear Ian,

Thanks for your email. To respond to your questions:

The documentation is inconsistent in its indication as to the maximum group size, could you please confirm what this is likely to be?

- It is 10 groups of 4 every 15mins. This means we can keep all groups of 4 at a distance of 2meters away from each other at all times. Then every 40 people will do through the experience at different intervals.

The plan of the venue indicates a symbol for 'Leak' however there are no leaks indicated on this version of the plan. Can you confirm if all the leaks have been rectified, and if not please confirm the up-to-date situation and plan?

- These have now all been resolved.

3. Will all patrons contact details be collected? and what provision have you made for patrons that do not have a working / charged/ UK operating smartphone?

- We will have a QR track and trace code for people to scan and input details and also a paper version for people who will not have any means to input the data digitally.

4. How will individuals within households be prevented from ‘drifting’ between groups?

- We have two security on site and also a covid marshal whos sole purpose is to keep groups 2 meters apart. On top of that all the groups are going around with a performer who is also charged with the responsibility of keeping people apart.

5&6. What type of musical instruments are involved? and will all staff have an individual risk assessment conducted based on personal Risk factors?

- We have several instruments involved however it is mostly pianos+singer or guitars+singer. We are doing a risk assessment for each instrument played and also an individual risk assessment that will be specific to personal risk factors. This will be on top of the main covid RA to ensure everyone is safe.

Hope that answers your questions and I hope you're well.

Best wishes,

Bertie

On Tue, 15 Sep 2020 at 12:34, Farrington, Ian <Ian.Farrington@southwark.gov.uk> wrote:
Dear Mr Watkins

Thank you for your Covid19 risk assessment.
I wander if you could answer the following questions?

1. The documentation is inconsistent in its indication as to the maximum group size, could you please confirm what this is likely to be?

2. The plan of the venue indicates a symbol for ‘Leak’ however there are no leaks indicated on this version of the plan. Can you confirm if all the leaks have been rectified, and of not please confirm the uptodate situation and plan?

3. Will all patrons contact details be collected?
and what provision have you made for patrons that do not have a working / charged/ UK operating smartphone?

4. How will individuals within households be prevented from ‘drifting’ between groups?

5&6. What type of musical instruments are involved? and will all staff have an individual risk assessment conducted based on personal Risk factors?

I will look at your other documentation tomorrow, but would appreciate if you could respond to these questions, once you have given them your consideration.

Yours sincerely,
Ian Farrington
Principal Environmental Health Officer
Southwark Council
Environmental Health & Trading Standards
160 Tooley Street, Southwark, London SE1 2QH

On 11 Sep 2020, at 15:53, Bertie Watkins wrote:_____

Dear Ian,

Thank you for your representation on the premises licence application.

Due to the website portal, I was unable to attach more than one document and there was also a limit to the size of the file so I was unable to upload our entire risk assessments.

I have attached our risk assessments. I think you saw the Event Safety Management Plan which is a general overview of the event. I have attached our detailed Risk Assessment and our Covid specific Risk Assessment. It would be great if you could let me know if these are adequate.

Thank you.

Hope you're well.

Best wishes,

Bertie

POLICE

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----- Forwarded message -----

From: **Bertie Watkins**

Date: Fri, 11 Sep 2020 at 10:12

Subject: Premises Licence - 45 Wardens Grove, SE1 0HT

To: <Graham.White4@met.police.uk>

Dear PC Graham White,

Thank you for your representation of our licence application. Apologies it was a bit vague on audience journey and management, we were unfortunately unable to attach all our documents to the application through the portal.

I thought I should lay out the structure of the show and how it'll operate with audiences as it will help. On top of that, if you would like to visit the site, please let me know as I'm more than happy to show you around at any time. It's a lot easier to describe it in person.

We are asking for a 500 maximum capacity (including staff) however we are only currently planning to have audiences (in pods 10 x 4) of 40 people every 15minutes.

The audience goes from tunnel to tunnel in a big loop, every 15 minutes to watch a performance then move to the next tunnel. It's called carousel style where audiences walk through in groups. The performances last 2 hours for each group.

So from:

6:45/7pm there will be 40 people in the venue.

7:15pm = 80 people

7:30pm = 120 people

7:45pm = 160 people

8:00pm = 200 people

8:15pm = 240 people.

8:30pm = 280 people

8:45pm = 320 people.

9:00pm = 320 people (Last show intake)

9:15pm = 280 (first audience will leave the venue in a controlled manner - we cannot keep them there due to covid)

9:30pm = 240 people.

9:45pm = 200 people.

10:00pm = 160 people.

10:15pm = 120 people.

10:30pm = 80 people.

10:45pm = 40 people.

11:00pm = 0 people/soft closing until 12midnight.

As we've got the same entrance and exit on Wardens Grove we cannot keep the audience inside the building as we don't have the space to keep them socially distanced so we will ask them to leave softly. We will give them time for them to order a taxi/plan routes home but ask them to leave after the performance. All abiding by our dispersal policy.

We do have a spreadsheet describing this however as you can imagine it's quite the eyesore however if you would like to see it, please let me know but the information needed is above.

I have attached an audience journey route to help with the visualisation. I have also attached the plan of what is in each tunnel and our dispersal policy.

I just want to confirm you received our Event Safety Management Plan?

We are happy for a condition of 500 maximum capacity to be in place and enforced.

Would a phone call tomorrow be useful? It would be great to talk you through it.

Hope you're well.

Best wishes,

Bertie